



Real Federación Española de Béisbol y Sófbol

Madrid has been selected by the European Baseball Confederation and the European Softball Federation to organize, with the Spanish Baseball and Softball Federation, the CEB and ESF European Congress, scheduled in February 2004.

On the next lines we bring you the main information for your presence in the Congress.

SELECTED HOTEL



Crowne Plaza Madrid-City Centre
Plaza de España s/n
28013 Madrid
Tel: 34 91-454-85-00

Crowne Plaza Madrid-City Centre is located in the Plaza de España, very near the city's main cultural attractions, business districts and the major shopping and entertainment areas.

Crowne Plaza Madrid City Centre has 306 rooms on 19 floors, including adjoining with a balcony, and provides amenities for the handicapped and non-smokers. Each room is equipped with individual safes, interactive TV via satellite with high speed connection to internet (wireless keyboard) and movies, 24-hour in-room movies, air conditioning, minibar, fully equipped bathroom, hairdryer, magnifying mirror, bathrobe, pipe music, direct dial telephone, personal voicemail, computer modem connection, trouser press, iron and ironing board, hairdresser/beautician (in the same building, connecting rooms available).



For relaxation, enjoy the gym, sauna, the cocktail bar, the "Los Lagos" breakfast room and the tempting regional and international cuisine of the "Mirador de la Plaza de España" restaurant.

Prices: 115 € single room. Breakfast included
129 € double room. Breakfast included
7% VAT not included.



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DRIVING DIRECTIONS



- ☞ **From the North** (Barajas Airport)
From Barajas Airport take the A10 in the direction of Burgos until you reach the M40 highway.
Once in the M40, continue until you pass the first tunnel.
Then take the M30 in the direction of Centro.
EXIT in the M30 at the sign Casa de Campo-Plaza de España

- ☞ **From the East**
Take de N-3 highway in the direction of Madrid.
Continue until the sign Atocha where you leave the N-3.
Via the Paseo del Prado continue in the direction of Plaza Cibeles.
From there follow the sign Alcalá-Gran Vía.
After approximately 300 metres, follow the road to the right, in the direction of Gran Vía.
At the end of the Gran Vía is the Plaza de España where the Crowne Plaza Madrid City Centre is situated.

- ☞ **From the South**
From the Carretera Andalucía (N-4) continue until the sign Atocha where you leave the N-4.
Via the Paseo del Prado continue in the direction of Plaza Cibeles.
From the follow sign Alcala-Gran Vía.



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After approximately 300 metres, follow the road to the right, in the direction of Gran Via.

At the end of the Gran Via is the Plaza de España where the Crowne Plaza Madrid City Centre is situated.

☞ **From the Airport in Metro**

Take line 8 to line 10 at Nuevos Ministerios until Plaza de España metro stop, located in front of the hotel.

The previous days of the beginning of the Congress a Shuttle Transportation from the Airport to the Hotel will be organized.

You should send us your planned schedule: Arrival date and time and number of your flight.



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RESERVATION PROCEDURES

To confirm your presence at the Congress you should fill the **Accommodation Booking Form** included in this document.

- ☞ Fill all your personal dates and every other information needed for the reservation. All the spaces are mandatory.
- ☞ It is obliged to indicate your Credit Card number to make your hotel reservation.
- ☞ Fill up one Accommodation Booking Form for each person assisting to the Congress.
- ☞ If you are looking for a Double Room, include in the **"Special Request"** question if you are going to share the room with another member of the Federation and the name of your room mate.
- ☞ Dead line: 6 of January 2004. In the event of cancellation and avoiding cancellation charges please cancel accommodation until 96 hours prior to arrival. A 100% cancellation fee will be applied to any bookings cancelled by delegates, less than 96 hours in advance.
- ☞ All the reservations will be confirmed by the Organization Office by e-mail. In other case reservation will not be warranted.

Send the Accommodation Booking Form to:

- ☞ Fax: (+34) 91 555 56 69
- ☞ E-mail: mbarragan@coliseum.es



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4-8 February 2004 / CEB & ESF CONGRESS

ACCOMMODATION BOOKING FORM

Please **FAX or E-MAIL** this booking form to the COLISEUM

CUT OFF DATE 6.01.04

COLISEUM MANAGEMENT
ATT: MARIBEL BARRAGÁN
e-mail: mbarragan@coliseum.es
Fax: +34 91 555 56 69

Guest Name: _____ **Title:** _____

Address: _____ **E-mail:** _____

Telephone: _____ **Fax:** _____

Federation Name: _____

Time of Arrival: _____

Date of Arrival: _____ **Number of flight:** _____

Type of Room: _____ **Smoking or not smoking:** _____

Date of Departure: _____ **Time of Departure:** _____

<i>Single occupancy</i>	<i>Double occupancy</i>
<i>€115</i>	<i>€129</i>

The rates are per room, per night and included the breakfast + 7% VAT

Payment Details: Credit card compulsory in order to make the reservation

Card Type: Visa / Amex / Diners / Master / Other _____

Card No.: _____ **Expiry Date:** _____

***** PLEASE NOTE *****

THE FINAL CUT-OFF DATE FOR BOOKING IS **TUESDAY THE 6th JANUARY 2004**

FOLLOWING THIS DATE ALL BOOKINGS WILL BE SUBJECT TO AVAILABILITY

ALL THE RESERVATIONS WILL BE CONFIRMED BY THE ORGANIZATION OFFICE

In the event of cancellation and avoiding cancellation charges please cancel accommodation until 96 hours prior to arrival, without penalty. A 100% cancellation fee will apply to any bookings cancelled by delegates, less than 96 hours in advance.

Special Requests: _____

Signed: _____ **Date:** _____



COLISEUM MANAGEMENT
C/ Orense 20, 2^a - 12 - 28020 Madrid
Tlfo: 91 555 50 88 - Fax: 91 555 56 69
E-mail: mbarragan@coliseum.es



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LUNCH AND DINNERS AT THE HOTEL

During the Congress, Crowne Plaza Hotel will arrange two work menus at special price. Reservation must be done before the same dead line (16th. of January).

After this date lunches and dinners could be subject to changes according to availability and general prices.

BUSINESS MENUS

Menu A

STARTERS

Seasonal Vegetable Salad
Spinach & Pumpkin Ravioli with Cuttlefish Sauce
Vol au Vent of Mushrooms with Pieces of Fish in Cream
Fresh Vegetable Assortment with Butter

MAIN COURSES

Baked "Sea Perch" with Potatoes and Green Sauce
Iberian Sirloin with Wild Mushroom Sauce and Risotto of Red Wine with Pears in Syrup
Grilled Salmon with preserve of Black Olives and a Light Broad Beans Sauce
Grilled Capon Scaloppini with dry Tomato and Provençal Herbs and Creamed Potatoes

DESSERTS

Chocolate Pyramid with Fresh Cream Coulisse and Raspberry Sauce
Puff Pastry Stuffed With Apple Sauce and Dried Fruits
Pineapple Carpaccio with Vanilla Ice-Cream flavoured with Cinnamon
Fresh Fruit Salad with Yoghurt Ice Cream
Includes, Mineral Water, Soft Drinks, White or Red Wine, Coffee or Tea.

30.50 € + 7% VAT



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Menu B

STARTERS

Prawn Salad with Citrus, lettuce and Honey Vinegar
Scrambled Eggs with Wild Mushrooms, Fuet and Tomatoes Cubes on top of Fresh Spinach Bed.
Chef's Selection, Marinated Salmon, Wild Mushrooms Pate, Cured Pork Loin and "Manchego" Cheese
Raviolis Stuffed with Wild Mushrooms, Truffle sauce and a dash of Vermouth

MAIN COURSES

Hake with Cider Sauce , Mussels, Green Asparagus and Baby Carrots
Iberian Sirloin Fillets with Foie Sauce and Broccoli Couscous and Cauliflower
Dorada Fish with Tomato Stuffed with Creamy Wild Mushrooms
Baby Veal Scaloppini with White Chocolate Sauce and Crispy Rice

DESERTS

Tiramisu with Mascarpone Cheese
Violets Ice Cream with Cream and Crispy Almonds
White Chocolate Cake
Fresh Fruit Carpaccio
Includes, Mineral Water, Soft drinks, White or Red Wine,
Coffee or Tea.

36.00 € + 7% IVA



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RESERVATION PROCEDURES

To confirm your lunch and dinner reservations at special prices, please fill the questionnaire of Lunch and Dinner Booking Form:

- œ Fill all your personal dates and every other information needed for the reservation. All the spaces are mandatory.
- œ If any special menu is required, please specify in "Special request".
- œ All the reservations will be confirmed by the Organization Office.



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LUNCH AND DINNER BOOKING FORM

Please **FAX or E-MAIL** this booking form to the COLISEUM

CUT OFF DATE 15.01.04

*COLISEUM MANAGEMENT
ATT: MARIBEL BARRAGÁN
e-mail: mbarragan@coliseum.es
Fax: +34 91 555 56 69*

Guest Name: _____ **Title:** _____ **Initials:** _____

Address: _____ **E-mail:** _____

Telephone: _____ **Fax:** _____

Federation Name: _____

Fill with on "X" the selected box:

	SELECTED MENÚ			
	LUNCH	DINNER	MENU A (30,50€)	MENÚ B (36,00€)
February 4th				
February 5th				
February 6th				
February 7th				
February 8th				

Payment Details: **Credit card compulsory in order to make the reservation**

Card Type: Visa / Amex / Diners / Master / Other _____

Card No.: _____ Expiry Date: _____

***** PLEASE NOTE *****

THE FINAL CUT-OFF DATE FOR BOOKING IS **FRIDAY THE 15th JANUARY 2004**

FOLLOWING THIS DATE ALL BOOKINGS WILL BE SUBJECT TO AVAILABILITY

ALL THE RESERVATIONS WILL BE CONFIRMED BY THE ORGANIZATION OFFICE

Special Requests: _____

Signed: _____ **Date:** _____



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E-mail: mbarragan@coliseum.es