



EUROPEAN SOFTBALL FEDERATION

ESF MEDIA ACCREDITATION GUIDELINES

- Any person wishing to obtain a media accreditation to any ESF tournament, whether as a journalist, blogger, photographer or videographer, should do so using an online application form available in the appropriate section of the ESF website.
(<http://www.europeansoftball.org/media/accreditations>)
Information about applicants will then be distributed to tournament organizers by means of a shared online document administered by the Communications Director.
- The organizers may accredit other applicants individually, provided they add all of the required information about these persons to the shared document. Regardless of the source from which their accreditation originates, all accredited persons shall be listed in the shared document, and the organizers shall authorize accreditation of all applicants listed in this document.
- The Communications Director is responsible for confirming the reception of an application form to its originator and confirming that the applicant has been accredited. The tournament organizers are responsible for contacting the accredited person no later than one week prior to start of the event with details about delivery/pick-up of the actual accreditation. All pertinent information (e.g. media room options, other facilities, restrictions, special area designations) shall be given to the accredited person together with the media accreditation.
- The organizer shall fulfill all the requests regarding facilities/services for accredited individuals as they are described in Technical Regulations Section 07.02. The organizer should put maximum effort into providing any other desired facilities/services.

The ESF Communications Director (hnovotna@europeansoftball.org) is the contact person for any questions about this system.

**Communications
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